

Beyond the Stamp: Your Role & Responsibilities as an Ohio Notary Public

Wednesday, April 7, 2010
OBL Training Center

Program Highlights

This half-day seminar provides:

- Overview of the history, tradition and duties of the office of Notary Public
- Tools of the Trade/ Ohio requirements
- Types of notarization and the specifics of each
- Twelve essential elements for any Ohio notarization
- The Notary Certificate: Your sole domain, your sole responsibility
- It's *your* commission! Staying out of trouble; when you need to say "No!"
- *Vancura v. Katris*: How this landmark case affects notaries *and* their employers
- Common questions & unusual situations: Foreign documents, apostilles, vehicle titles, copy certifications, journals, powers of attorney, advanced directives, loose certificates, journals, oaths/affirmations, E&O insurance & more!



Your notary commission carries with it a considerable amount of responsibility to the public trust, and your notary seal is a very powerful tool. Even when appearing simple, any notary act may potentially result in serious consequences if not properly executed.

In Ohio, county requirements vary widely, and formal training is rarely provided to notaries public before receiving their commission. Consequently, notaries are very often unfamiliar with how to handle the wide variety of everyday signing situations they may encounter. This can lead to difficulties for your customers, as well as your institution.

This seminar will provide attendees with basic and advanced knowledge to better discharge your duties as an Ohio Notary Public, particularly in a bank setting. Best Practice guidelines will be emphasized.

Who Should Attend

Any bank employee performing notary duties as part of their job will find this seminar very informative. Those involved with bank real estate/title operations are also encouraged to attend, as notary requirements related to that area are particularly sensitive.

About the Instructor

Roger Rill is executive director for the Ohio Society of Notaries and principal of Notary One Signature Services, a full-service notary practice serving Columbus. With more than 32 years of notary experience, Roger is a leading authority on notary procedures, and author of the *Ohio Notary Public Guidebook*. A Vietnam Veteran, Roger holds a B.S. from The Ohio State University, and an M.A. from Central Michigan University.

Date and Location

Wednesday, April 7, 2010 — OBL Training Center (4249 Easton Way, Suite 150, Columbus, Ohio, 43219-6163, 614-340-7595). The program runs from 10 a.m. to 3 p.m. Registration begins at 9:30 a.m. Lunch will be provided.

Registration

Registration, which includes lunch and materials, is:

- \$99 per OBL member
- \$149 per nonmember

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Cancellation Policy

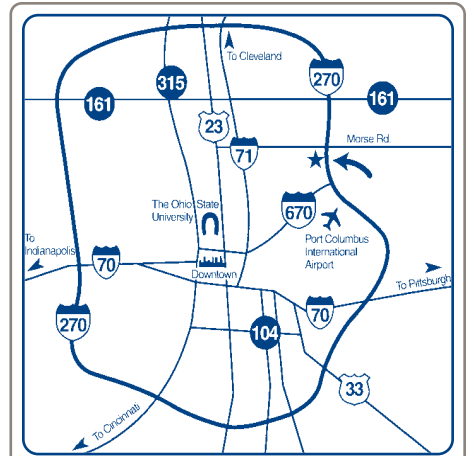
The OBL will refund registration fees for individual sessions provided requests are received in writing to education@ohiobankersleague.com by March 31, 2010, and are subject to a \$25 processing fee. No refunds or credits will be granted for cancellations received less than seven days prior to the program or for day-of-event no shows. Substitutions are welcome at any time.

Important

Advanced registration is suggested, as decisions must occasionally be made to close or cancel programs based on response. For more information, contact Julie Kiplinger at jkiplinger@ohiobankersleague.com or 614-340-7612. For a complete listing of OBL programs, or to register online, visit www.ohiobankersleague.com. Dress is business casual.

Hotel Accommodations

Discounted overnight rooms are available for \$115/night at Hilton Garden Inn Columbus Airport (Tel. 614-231-2869). The hotel is located approximately four miles from the OBL and offers complimentary shuttle service to the Easton area and directly to the OBL Training Center and offices. Other overnight accommodations are available in and around the Easton area. For more information, visit www.eastontowncenter.com.



FROM NORTH

Take I-71 South to I-270 East. Take the Easton Exit (Exit 33) onto Easton Way. Turn left at the second light onto Easton Loop East. As you turn, the OBL offices will be on your right.

FROM SOUTH

Take I-71 North to I-670 East. Remain on I-670 to I-270 North. Take the Easton Exit (Exit 33) onto Easton Way. Turn left at the second light onto Easton Loop East. As you turn, the OBL offices will be on your right.

FROM EAST

Take I-70 West to I-270 North. Take the Easton Exit (Exit 33) onto Easton Way. Turn left at the second light onto Easton Loop - East. As you turn, the OBL offices will be on your right.

FROM WEST

Take I-70 East to I-71 North to I-670 East. Remain on I-670 to I-270 North. Take the Easton Exit (Exit 33) onto Easton Way. Turn left at the second light onto Easton Loop - East. As you turn, the OBL offices will be on your right.

Free parking is available behind the building.

Registration

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Please copy this form for additional registrations.
Registration is also available online at www.ohiobankersleague.com.

- \$99 per OBL Member
- \$149 per Nonmember

REGISTRANT _____	TITLE _____
BANK _____	
NAME FOR BADGE _____	
MAILING ADDRESS _____	
CITY STATE ZIP _____	
COUNTY _____	
PHONE _____	
FAX _____	
E-MAIL _____	
SPECIAL ASSISTANCE / DIETARY NEEDS _____	

Method of Payment

Payment is requested at the time of registration.

- My check for \$_____ is enclosed.
- Please charge my credit card \$_____ as noted below.
 - Visa MasterCard
 - Discover AmEx

CARD NUMBER _____

EXPIRATION DATE _____

CARDHOLDER NAME _____

BILLING ADDRESS _____

CARDHOLDER'S SIGNATURE _____

CVV NUMBER (3 DIGITS ON BACK OF CARD) _____

Please send check and registration to: Ohio Bankers League/Attention: Education Department
4249 Easton Way, Suite 150, Columbus, Ohio 43219-6170 • Fax 614-340-7596/Phone 614-340-7595
CONFIRMATION WILL BE SENT UPON RECEIPT OF YOUR REGISTRATION. PLEASE USE THIS FORM AS YOUR INVOICE.